



# Waterloo Lodge School

## Admissions Policy 2016

### **Pupil Numbers**

The school provides places for 50 boys and girls aged 11 to 18. There are currently seven class groups. Class groups may be combined to form a more viable teaching and learning group.

### **Admission Criteria**

Pupils will be aged between 11 and 18 years.

All pupils will have a statement of special educational needs/EHC Plan or are deemed to have social, emotional or behavioural difficulties.

The statement will specify that the pupil has social, emotional and behavioural difficulties.

Pupils will normally have been assessed as being within the low to average ability range.

Pupils may have specific or generalised learning difficulties.

There might be exceptional circumstances in which a pupil is admitted for a formal assessment by the LA.

### **Admissions Process**

All pupils admitted to Waterloo Lodge School will have been initially referred by their Local Authority (LA). If, after reviewing the information provided, the school believes that the pupil meets the admission criteria, arrangements will be made with the LA for the parents/carers and pupil to visit the school. The interview will include a tour of the school and a meeting at which the school policies and curriculum are discussed. Visitors will have the opportunity to ask any questions they may have. This interview will be supported by a visit to the prospective pupil's home by a member of the Senior Leadership Team where any additional matters can be discussed within the pupil's home environment.

If, following these visits, all concerned are agreed that the pupil's needs can be met at the school and that the pupil and parent/carers are committed to the placement, arrangement will be made for admission.

### **The LA will:**

- Confirm acceptance of the offer of placement.
- Attend Annual Review Meetings.

**The school will provide each pupil:**

- A maximum of two school jumpers.
- Black trousers and white shirt have to be provided by parents/carers, and parents/carers may also purchase additional jumpers from the school if they wish.
- A hot drink, toast or/and cereal on arrival at school each morning.
- A school meal at lunch time (either a cooked meal or sandwich, and a dessert). On days when pupils are on an educational visit they are provided with a packed lunch.

**The school will provide each parent/carer:**

- Details of Waterloo Lodge School and Acorn Care & Education contact information.
- A School Prospectus.

Next Review: Sept 2017